



Application Form for Employment

Private and Confidential

PART A: PERSONAL INFORMATION

Position applied for: Interim Assistant Director of Music

Other names in full (block capitals): **Preferred name:**

Family name (block capitals):

Permanent address:

Telephone no: work: **Email address:**
home:
mobile:

May we telephone you at work?

Are there any restrictions on your continued residence or employment in the UK? If Yes, please give details:

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PART B: EDUCATION AND TRAINING

College/University Further education or Training	From (year)	To (year)	Qualifications gained:

Secondary Schools attended	From (year)	To (year)	Qualifications gained: (details of subjects and exam results)

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PART C: EMPLOYMENT HISTORY, including current employment (if applicable)

Name and address of employer	From (year)	To (year)	Position held and brief outline of duties and responsibilities	Reason for Leaving

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PART D: INFORMATION IN SUPPORT OF YOUR APPLICATION

Give reasons why you think you would be suitable for this post, including evidence from outside work or interests if appropriate.

If you have included this information in a covering letter, you may leave this blank.

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PART E:

References will usually be taken up before interview, in the strictest confidence, for shortlisted candidates unless you indicate otherwise below. Please give the name, full address and email address of your current manager (if applicable), from whom references can be requested. If not in employment, please supply the name of your most recent employer or an academic referee. Please ensure that all your referees are aware of this application. **For roles involving work with children or vulnerable adults, your references must also confirm your suitability to work with these groups.**

Current / most recent employer / academic	
Name:	
Address:	
Job title:	Tel no:
Email:	
May we contact this person prior to interview if you are shortlisted?	

Please provide details of two other referees from whom references can be requested. This can be a previous employer, another manager within your current employment who knows your work or an academic reference.

Previous employer / another manager / academic	
Name:	
Address:	
Job title:	Tel no:
Email:	
May we contact this person prior to interview if you are shortlisted?	

Previous employer / another manager / academic	
Name:	
Address:	
Job title:	Tel no:
Email:	
May we contact this person prior to interview if you are shortlisted?	

PART E: Continued

Please indicate your availability on the following interview date (to take place at Great St Mary's Church, Cambridge):

w/b 17th February

What period of notice would you be required to give to your present employer, and when could you start in this post, if successful?

I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application.

Signed **Date**

Please return your application form by email to wardenm@gsm.cam.ac.uk by noon on Monday 10th February 2025.